Work report

Report no. _____ Stunden stunden.ch

Client _____ Order or project no. _____

Address _____ Date _____

_____ Contact person _____

Staff

Name	Start	End	Break (min)	Hours
Total hours				

Work carried out

Material

Quantity	Unit	Description	Unit price (CHF)	Amount (CHF)
Total material (CHF)				

Travel time and expenses (optional)

Travel time (h:mm)	Kilometres	Expenses (CHF)	Type of expenses

Remarks

By signing, the client confirms the work, hours and material listed.

Place, date, signature of client

Place, date, signature of staff

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