Timesheet

Stunden stunden.ch

Name _____ **Month and year** _____

Employer _____ **Workload in %** _____

Target per day (h:mm) (optional) _____

Date	Day	Start	Break from	Break to	End	Other breaks (min)	Working time	Target	Week	Remark
1.										
2.										
3.										
4.										
5.										
6.										
7.										
8.										
9.										
10.										
11.										
12.										
13.										
14.										
15.										
16.										
17.										
18.										
19.										
20.										
21.										
22.										
23.										
24.										
25.										
26.										
27.										
28.										
29.										
30.										
31.										
Total										

Working time (actual) _____

Credit for vacation, sickness, accident _____

Target _____

Balance _____

Place, date, signature of employee

Place, date, signature of employer

Keep working time records for at least 5 years (ArGV 1 Art. 73 Abs. 2).

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